

Message

From: Maraldo, Dean [Maraldo.Dean@epa.gov]
Sent: 2/20/2020 8:48:56 PM
To: Smith, Molly [Smith.Molly@epa.gov]; Bahr, Ryan [bahr.ryan@epa.gov]; Furio, Brooke [furio.brooke@epa.gov];
Murphy, Elizabeth [Murphy.Elizabeth@epa.gov]
Subject: Inspection Photo Archive Problem

So I spoke to Janice Huang about the archive photo folder issue we discussed last week. We may have a good solution that utilizes EZ Records. The process would involve 1) zipping the case inspection photo folders (likely one for archive photos and one for working copies); applying a standard file name to the zip files (something like "MN005057207_Minntac_Archive Photos_20170912 inspection"), then sending to EZ Records. This done by right clicking on the file, clicking on "Send to", then selecting "EZ Records – Shared". We are testing this with one my case files and will let everyone know if it works (it takes a day or so for the file to show up in EZ Records).

Stay tuned...